

ACCESS AND FAIR ASSESSMENT POLICY

Statement of Assessment

PACEY aim to deliver qualifications which provide learners with the opportunity to accomplish their full potential by the most suitable and direct method. PACEY's Assessment Policy is based on the concepts of equality, diversity, transparency, reliability and openness. PACEY will venture to verify that all assessment processes are implemented in a way which is fair and non-discriminatory.

Access

Learners are made aware of this policy and have open access to it. This policy can be found in PACEY Moodle area. All Assessors are made aware of the contents and purpose of this policy.

This policy is reviewed annually and may be revised in response to feedback from students, tutors and external organisations.

What learners can expect from PACEY

PACEY aim to ensure that:

- All assessment of work is carried out fairly and in keeping with the awarding organisation's requirements.
- All internally-based work will be assessed fairly against the qualification standards and assessors involved will be fully trained.
- Externally marked tests and exams will be according to the requirements of the awarding organisation.

Learners can also expect:

- Learning outcomes, performance criteria and other significant elements of learning and assessment to be made clear at the outset of the course and when assignments are set.
- To be given appropriate assessment opportunities during the course with feedback provided on the quality of the work.
- All work to be marked within five days of submission by the student.

Cheating and Plagiarism

All allegations of cheating and plagiarism will lead to a full investigation which will follow the guidance of the relevant awarding organisation. If a learner feels he/she has been wrongly accused of cheating or plagiarism, they should be referred to the Complaints Policy.